

FINAL Minutes
Bradford P&R Commission Zoom Meeting
Jan 26, 2021 - 7:30pm

Members Present: Skip Barrett, Jared Pendak, Jean Carlan, Karen Danforth, Ryan Lockwood

Members Absent:

Meeting called to order at 7:37 pm

Minutes from 1/12/21 – Motion to accept by Skip. 2nd by Jared. Approved 4-0.

Finances -

<u>Payable to</u>	<u>Amount</u>	<u>For</u>	<u>Status</u>
Jared Pendak	\$7.48	Reimbursement for key copies - Materials and Supplies #10-7- 62-20.00	submitted

Public Comment (none at this time)

Motions approved:

**Jean motioned to approve reimbursement to Jared for EP building key copies, 2nd by Karen, Approved 4-0.

**Jean motioned to approve spending up to \$190 from Materials & Supplies line #10-7-62-20.00 to purchase US and VT flags, including necessary equipment for hanging the flags at EP. 2nd by Skip. Approved 4-0.

Park use forms: BES was pre-approved for use of EP on Friday afternoons through end of February

Projects

Skating Rink:

- Due to cold temperatures, the rink has cracks. We'll plan to resurface sometime this week/weekend. Skip shared information about his conversation with Newmont Farm to get ideas of building a shelter over the rink. They hire a builder from Derby named Wally Limlaw to do shelters at the farm and also a group from Lancaster, PA and gave Skip a contact so we could get a quote. We also discussed how we might involve the community and Riverbend students in the process. Discussion of local fundraising, matching funds, Walter Lee Fund.

Next Director:

- Selectboard approved hiring a director to start in early September and work 20 hrs a week for the final 20 weeks of the year. BPRC plans to meet with SB in May to review P&R Director job description/clarify roles. Jared to create list of applicant

questions for BPRC to review and edit in the coming months. Thetford is hiring P&R Director (20 hrs a week now). General brainstorm discussion of people we know who might want to apply.

Parks

- Elizabeth Park – Reviewed John’s hours for cleaning, daily cleaning is necessary now.
- Memorial Field & Bugbee Landing – Lightning Soccer (no response from Soren yet)
- Denny – Art mural to be moved to EP
- Boch – Discussion of flower bed management (Mrs. Boch takes care of this and BPRC won’t need to). She would be happy to help if anything else is needed at Boch Park.

Other Business

Jean mentioned that the American flag at EP is frayed and should be replaced. We’d like to add a VT flag.

Decision to reduce BPRC meetings to once a month (4th Tuesday), instead of twice. Jean will update website.

Next Meeting – Tuesday, February 23, 7:30pm

Adjourned 8:24pm

Minutes respectfully submitted by Karen Danforth, Secretary

Action Items

- **Skip** - Continue to gather information about building a shelter over skating rink (Wally Limlaw from Derby?). Talk to gas/propane company about fence maintenance. Ask Phil Page about making signs for the parks.
- **Karen** - Send approved minutes from 1/12 and draft minutes from 1/26 to BPRC members and town, check weather and possibly resurface rink Thursday or Saturday
- **Jean** - Add minutes to website; continue effort to manage volunteers for skating rink maintenance; look into purchasing flags for EP (measuring, what supplies are needed with the flags?)
- **Jared** - Create list of applicant questions for BPRC to review and edit; Review Walter Lee Fund application so we can potentially submit request for funds for shelter at EP.

Parking Lot Items (to revisit at a later date)

- Swim lesson options

- Regular maintenance schedule for things like picnic tables, wood treating at Elizabeth Park
- Letterboxing at the parks
- Pickleball at the parks (discuss getting a quote from St. J court that does tennis court painting at Feb meeting)
- Need professional signs at tennis courts, Bugbee Landing, and all parks with contact information for BPRC (add to Feb meeting – Skip will gather info ahead of time)