

Local Emergency Management Plan Municipal Adoption Form

**Town/City of MUNICIPALITY
1234 Street
Municipality, VT 00000**

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Municipality	Bradford
LEMP Adoption Date	April 22, 2020
NIMS Adoption Date	October 14, 2004
EMD Name	Gary Moore
Position	EMD
Primary Phone	802-793-7557
Alternate Phone	802-2224787
Email	Gwmoore1946@icloud.com
POC 2 Name	Dan Perry III
Position	Assistant Coordinator
Primary Phone	802-222-1029
Alternate Phone	802-222-1029
Email	dan@renttoobarn.com
POC 3 Name	Ted Unkles
Position	Selectboard Chair
Primary Phone	802-222-1489
Alternate Phone	802-2225643
Email	Ted.Unkles@vermont.gov

Mark this block if a readopted plan has no changes since the previous year.

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* Ted Unkles

Ted Unkles, Selectboard Chair
Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed* Ted Unkles

Ted Unkles selectboard chair
Printed Name, Selectboard / council member

Once completed, send adoption form and copy of Local Emergency Management Plan to Regional Planning Commission.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.

Local Emergency Management Plan

1. Emergency Management (EM) planners

These are the people who wrote and/or maintain this plan.

Gary Moore- Emergency Management	
Bradford Selectboard	

2. Municipal Emergency Operations Center (EOC)

The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

Who, by position, can activate the EOC?	EMD, Assistant EMD, Selectboard Chair
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Preferred EOC Positions and Duties

EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
EMD/EMD Assistant/Chair of Selectboard	Staffs phones and radio
Admin Assistant	Tracks and answers any Requests For Information (RFI)
EMD	Tracks and coordinates any Requests For Support (RFS)
Selectboard Chair	Produces and posts public information and press releases

Potential EOC Staff Members

Name	Notes / Contact Information
Ted Unkles	Selectboard Chair/ 802-222-1489
Gary Moore	EMD/ 802-793-7557
Dan Perry III	Emergency Management Coordinator/ 802-222-1029
Phil Page	Highway Foreman/ 802-272-8092
Danielle Kingsbury	Selectboard Administrator/ 802-449-7369
Ryan Terrill	Fire Chief 802-296-1372
Sonya McLam	Town Clerk 802-222-4707
Jennifer Rivers	Town Treasurer 802-222-5716

Primary EOC Location

Facility / Address:	Bradford Fire Station, Carson Lane
Phone Numbers:	802-222-5224
Equipment/Notes:	

Alternate EOC Location

Facility / Address:	Bradford Academy Building
Phone Numbers:	802-222-4727
Equipment/Notes:	

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.

Purchasing agents for emergencies: EMD	
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Emergency spending limits:	
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Businesses with Standing Municipal Contracts

Type of Contract	Name	Contact Info
No formal contracts in place, but		
The town has good relationships		
With many local contractors.		

Other Local Resources

Type of Resources/Skills	Name	Contact Info
Mutual Aid agreements with		
Towns of Fairlee and Newbury		
Water Sources- Outside water at the Bradford Fire Department	Located at Carson Lane Bradford, Vermont	Bradford Fire
Electrical Outlets	Located at Bradford Park & Ride	

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) Typed Resources											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation		1			
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper					
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer		1		N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	1		Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)	2					Trailer, Small Equipment			N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump		2		1	
Aerial Fire Truck			N/A	N/A		Truck, Plow					
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)	1			N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor						Wheel Loader, Medium		1			
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A		Wood Chipper		N/A	N/A	N/A	
Generator						Wood Tub Grinder					
Grader		1		N/A							

Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.org>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	www.bradford-vt.us
Local Newspaper, Radio, TV:	Journal Opinion, Bridge Weekly, WYKR, WCAX Channel 3
Public Notice locations:	Bradford Academy Building
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
Margaret Pratt Assisted Living facility	Plateau Acres
Valley Vista	23 Upper PLain
Oxbow Highschool	Upper Plain
Bradford Elementary School	143 Fairground Road
Averte (Mental Health Services)	2122 Lower Plain
Blue Spruce Home for the Retired	70 Birch Street
My Second Home (Child Care Center)	462 Lake Morey Road
Watch Them Grow Child Care	36 Oxbow Drive
Valley Cooperative Pre-School	487 Lower Plain

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

Spontaneous Sheltering

- Determine the approximate number of people who need sheltering
- Call the State EOC / Watch Officer at 800-347-0488 and request support
- Track the status of residents who need shelter until their situation stabilizes

Regional Shelter

Location / Address:	Hartford Highschool 37 Hebard Ave, White River Junction, VT
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	

Primary Local Shelter

Location / Address:	United Church of Christ/245 N. Main Street Bradford
Facility Contact(s):	Charlotte Welch
Phone Numbers:	802-222-4034
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
	Capacity: Generator? Y / N Pets Allowed? Y / N

Alternate Local Shelter

Location / Address:	Bradford Elementary School
Facility Contact(s):	Maria Ianello
Phone Numbers:	802-222-4077
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
	Capacity: Generator? Y / N Pets Allowed? Y / N

Annexes (Optional, create and letter as needed)

A third emergency shelter site is the Evangelical Free Church on the Lower Plain.

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Gary Moore	802-290-4123	802-793-7557	802-222-4787	Gwmoore1946@icloud.com
EM Coordinator	Dan Perry III	802-222-1029	802-222-5626		dan@renttoolbarn.com
Local Response Organization Contacts					
Fire Chief	Ryan Terrill	802-291-1372	802-222-9399		bradford.firedept@gmail.com
Assistant/Deputy Fire Chief	Chris Taylor				
EMS Chief	Fast Squad- Daniel Perry IV	802-333-4043	802-222-1708		bradfordfastsquad@gmail.com
Chief of Police or Constable	Russ Robinson	802-222-4680	802-222-4727 ext: 301	802-274-9557	policechief@bradford-vt.us
State Police or County Sheriff	Vermont State Police	802-222-4680			Hugh.Odonnell@vermont.gov
Local Dispatch Center	State Police	802-222-4680			
Local Public Works Contacts					
Road Foreman	Phil Page	802-272-8092	802-222-5718		highway@bradford-vt.us
Road Commissioner	Dan Perry & Carole Taylor	802-222-4727	802-291-1798	802-222-9311	
Town Garage	Bradford Highway	802-222-5718			highway@bradford-vt.us
Drinking Water Utility	Jon Thornton	802-741-1248			water-sewer@bradford-vt.us
Wastewater Utility	Jon Thornton	802-741-1248			water-sewer@bradford-vt.us
Municipal Government Contacts					
Town Administrator	Danielle Kingsbury	802-222-4727 Ext: 204	802-449-7369		administrator@bradford-vt.us
Town/City Manager	None				
Selectboard Chair	Ted Unkles	802-222-1489	802-222-5643		Ted.Unkles@vermont.gov
Selectboard Alt	Ryan Lockwood	802 565 0537			ryanlockwood1980@gmail.com

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Selectboard Alt	Carole Taylor	802-291-1798			carole.taylor266@gmail.com
Town Clerk	Sonya McLam	802-222-4727 ext: 200			clerk@bradford-vt.us
Town Treasurer / Finance	Jennifer Rivers	802-222-4727 ext: 203			treasurer@bradford-vt.us
Town Health Officer	None				
Forest Fire Warden	Robert Nutting	802-222-5750	802-250-2145		
Animal Control Officer	Glen Godfrey	802-757-3603			glen.godfrey@yahoo.com
School Contact #1	Oxbow Highschool	802-222-5214			
School Contact #2	Bradford Elementary	802-222-4077			
School District Office	OESU	802-222-5216			
Assistant Town Clerk/Treasurer	Jesse Meyers	802222-4727 Ext: 211			assistanttc@bradford-vt.us
Other Contacts					
Selectboard	Dan Perry III	802-222-1029	802-222-5626		dan@renttoolbarn.com
Selectboard	Meroa Benjamin	802-222-9621	802-299-1639		mshepardbenjamin@gmail.com

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work				E-mail
		Primary	Alternate	Alternate	Alternate	