

DRAFT Minutes  
Bradford P&R Commission Zoom Meeting  
June 15, 2021 - 6:30pm

**Members Present:** Skip Barrett, Jared Pendak, Karen Danforth, Jean Carlan, Michael Wright

**Members Absent:**

**Guests Present:** Meroa Benjamin (Selectboard), Scott Johnson (Old Church Community Theater)

Meeting called to order at 6:35pm

**Minutes from 5/25/21** – Motion to accept by Skip. 2<sup>nd</sup> by Karen. Approved 5-0.

**Finances – Skip made motion to approve all invoices. 2<sup>nd</sup> by Karen. Approved 5-0.**

<u>Payable to</u>	<u>Amount</u>	<u>For</u>	<u>Status</u>
NH Agway	32.97	Sign posts - #10-7-62.20.00	Approved 5-0
JM Landscaping	51.90	Denny Park Landscaping - #10-7-62-38.00	Approved 5-0
Longto	100.00	Woods chips - EP #10-7-62.35	Approved 5-0
Thomson Timber	2500.00	Tree Removal Mem Field – Safety Compliance	Approved 5-0
Bethel Mills	13.56	Bolts and Nuts for posts #10-7-62-35	Approved 5-0
Amazon	39.99	Volleyball net #10.7.62.20	Approved 5-0

**Public Comment:** None at this time.

**Motions approved:**

1: Michael made motion to run two ads for Director Search in JO on June 23 and June 30. Jean 2<sup>nd</sup>. Approved 5-0.

2: Michael made motion to approve OCCT use of EP for 2 plays this summer, provided advertising does not state that parks will be closed (advertising can request that playground users respect the performance space). Jean 2<sup>nd</sup>. Approved 5-0.

**Park use forms:**

- Preschool - Elizabeth Park – Field Trip on 6/16 (Skip motioned to approve. Jean 2<sup>nd</sup>. Approved 5-0)
- Old Church Community theater – Scott Johnson requests to use EP for 2 plays this summer - Bethel Park Falls & Alice in Wonderland. Discussion about whether we need to close EP or have it open as limited access only. Decision made to keep park open during tech nights and performances, with advertising that requests playground users respect the performance space. (Michael motioned to approve. Jean 2<sup>nd</sup>. Approved 5-0.)

## Projects

### **Walter Lee Pavillion update:**

- Willy Limlaw bid came through at \$75,000. Selectboard tabled decision until 6-24 SB meeting. Funding now available: Walter Lee Fund \$30,000; Byrne Foundation \$20,000; Claflin Trust Fund \$17,000; Capital Improvement Fund \$8,000. Plus possible \$30,000 AARP grant (application submitted).

### **Director Search:**

- 2 ads ran June 2<sup>nd</sup> and June 9<sup>th</sup>. Next ads to run again on June 23<sup>rd</sup> and June 30<sup>th</sup>. Director to start Sept 1, SB interview 2<sup>nd</sup> Thursday of August, BPRC interviews end of July. Posts have been done on Listserv, Front Porch Forum and BPRC FB (plus Connecting Bradford).

### **Memorial Field Dugouts:**

- Two dugouts are built and will be moved to Memorial Field soon. Two will be completed in the fall when Riverbend is back in session.

### **BPRC Park Signage and Trash/Recycling Discussion:**

- Signs are up at Bugbee Landing and Elizabeth Park. Signs to be placed still at Memorial Field, Tennis Courts, Denny Park, Boch Park. Do we want Carry-in, Carry-out signs (in addition to trying to get trash/recycling back at the parks)? Skip to look into pricing (estimate is less than \$20 per sign).

### **State Approval for using school as Summer Camp site:**

- Renewal time is now. Jared to look into it further and renew for next three years (2021-2023).

## Parks

- Elizabeth Park – Work Day Recap – Lots of volunteers helped to weed, mulch. Michael went through playground structure to tighten screws, etc. PICNIC TABLES: If we get AARP grant (notified in June, hard deadline to respond 7/14), we could use some of that for handicapped-accessible picnic tables for EP (then move some of the EP tables to other locations – Bugbee?) Michael got an estimate for picnic tables from Lowe's and will seek more estimates: \$149 Lowes kit 6 ft, \$269 Lowes kit 8 ft (unfinished, would need water seal - \$17 per gallon). Use volunteers to build tables: Scouts, Riverbend, National Honor Society, local families?
- Memorial Field & Bugbee Landing – Insurance company said trees needed to come down and Thomson Timber removed trees at cost of \$2,500. BPRC had not pre-approved the expense. Per Jennifer, \$2,000 can come from VT state funding for maintenance. SB to figure out funding for additional \$500.

- Denny – Discussion about trash and recycling bins being replaced in parks. This issue came up during public comment but was never added to the SB agenda so it was not voted on. BPRC recommends that bins be replaced in Boch and Denny. Local stores are putting trash bins out for trash, but our parks have nothing. People started using the dog feces can for regular trash and now that bin has been removed as well. BPRC asked Meroa Benjamin if we should make another request of the SB to revisit. If there isn't money for a removal service, could a town employee empty the trash and bring to local dump? Meroa will put the issue on the agenda for June 24.
- Boch – Broken picnic table was removed but does not need replacing yet. Discussion about memorial tree. Jared waiting for more information but maybe tree would be planted on hill by library. Request for memorial cross to be placed at Boch Park, along the fence, near road. BPRC feels the family should go to SB for approval.

### **Other Business**

- Discussion to move back to 2 meetings a month – 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, starting on July 13, 7pm – in-person - Parks & Rec Office – Room 22.

**Next Meeting** – Tuesday, July 13, 7:00pm.

**Adjourned** 8:49pm

Minutes respectfully submitted by Karen Danforth, Secretary

### **Action Items**

- **ALL** - Read through Director Questions and add suggestions. Brainstorm ideas for pavilion fundraising and community engagement, ways to recognize donors.
- **Skip** - Look into cost of carry-in/carry-out sign costs.
- **Karen** - Send approved minutes from May and draft minutes from June to BPRC members and town.
- **Jean** - Add minutes to website. Check with Town Office to be sure we can get in the building for our next meeting (Jared has only key and won't be at this meeting) and that tech is set up. Update meeting dates/times on website/facebook.
- **Jared** – Place JO ad for 6/23, 6/30. Look into licensing renewal for use of school for summer camp. Follow up with Sherry about memorial for her son, Lenny. Forward resume for first applicant.
- **Michael** – Seek additional quotes for picnic tables (LaValley's, Home Depot)

### **Parking Lot Items (to revisit at a later date)**

- Pool table auction
- Swim lesson options
- Regular maintenance schedule for things like picnic tables, wood treating/replacing at Elizabeth Park, landscaping and repairs schedule, knotweed, etc.

- Rec Director – find way to share equipment (pickleball, volleyball, badminton)
- Golf cart storage building – could it be used as an open building for picnic area?
- Continue discussion about fir tree at Denny and whether it needs to be replaced (used as tree lighting in December).
- 5 Year Brainstorm and Maintenance Plan