

DRAFT Minutes
Bradford P&R Commission Meeting – Bradford Academy Room 22
September 28, 2021 - 7:00pm

Members Present: Skip Barrett, Karen Danforth, Jean Carlan, Michael Wright, Jared Pendak

Members Absent:

Guests Present: Rec Director: Selectboard Liaison: Ryan Lockwood, Christiane and Brian Carroll

Meeting called to order at 7:00pm

Minutes from 9/14/21 – Motion to accept by Skip. 2nd by Jean. Approved 5-0.

Financials

| <u>Payable to</u> | <u>Amount</u> | <u>For</u> | <u>Status</u> |
|-------------------|---------------|------------|---------------|
| | | | |

Public Comment: Christiane and Brian Carroll present to hear and share about MFT Recreation discussion

Motions approved: Karen made motion to move next meeting to Wednesday, October 13 at 7pm so it wouldn't conflict with the Selectboard's special meeting on October 12. Jared 2nd. Approved 5-0.

Park use forms approved by BPRC:

Director Report & Discussion

- Basketball skills clinic for 3rd-5th and 6th-8th, location TBD
- Playgroup at EP
- Juggling/Acrobatic act class
- Walking group (accountability partner)
- Pickup basketball for adults
- Skate sharpening price – \$20 for 6 pairs (Stateline). Discussion about can redemption at BES possibly being used for skate sharpening.
- Horseshoe League (there is an existing league that would foot the bill for putting in 6 sets of horseshoe pits, potentially at EP – end of parking lot)
- Looked into gym floor covering for BA (per request of resident at last BPRC meeting), will bring up at SB meeting
- Park use forms revisions: add EP pavilion, add Bugbee Landing (2 night max), add Memorial Field, run by Commission then SB
- Plans to attend Selectboard to share list of ideas for future events/programming
- Discussion about creating a tri-fold brochure for BPRC and inclusion of other rec options

Projects

Walter Lee Pavilion:

- Sat, 10/9 at 10am - Groundbreaking ceremony (photo op)
- Sun, 11/7 - Grand Opening (Meet and greet Mary Dan, put in rink boards, signup volunteers, plan for ramp for rink, food & fun); rock climbing idea?
- Adding conduit for potential electricity at a later date
- Will need sign for pavilion
- Look into history of Walter Lee and highlight for Grand Opening of pavilion (include special thanks of everyone that contributed – or take out an ad to list them all)

River Walk Trail:

- Decision will be made for funding on Monday, 10/4
- Mike has finalized permissions from state and landowners to move forward

Moving Forward Together Rec update:

- Mike and Jean attended Rec Task Force - Mike is the chair of the Rec Group; the group wants to support BPRC to move ideas forward; the group plans to put out a survey to residents; VCRD to help look into funding; next meeting is scheduled for 10/18 at 6:30pm

Dog Park:

- Let Rec Task Force look into location options

Parks

- Elizabeth Park: Mike fixed some boards, more work to be done; Harmony Park Instruments installer might be available to do this fall; another picnic table broke recently
- Memorial Field & Bugbee Landing: bench needs sanding (battery powered)
- Boch: someone was camping by the waterfall
- Denny:

Other Business

- Mary Dan looking into fee structure for programming run by instructors
- Discussion about swag

Next Meeting – Wednesday, October 13, 7:00pm.

Adjourned 8:34pm

Minutes respectfully submitted by Karen Danforth, Secretary

Action Items

- **ALL** – Save the dates – 10/9 (10am) & 11/7 (afternoon)
- **Skip** – Check in with local banks & ARC about possible donations; Call Building Trades at Riverbend to help at pavilion; Pickup cards from Copies and More in Wells River. Check in with John about cleaning plan, cleaning supplies, sanitation methods.
- **Karen** - Send approved minutes from last meeting and draft minutes from this meeting to BPRC members and town.
- **Jean** - Add minutes to website. Contact Claflins about groundbreaking ceremony. Look into details of funding and payments for pavilion
- **Jared** – Call JO about groundbreaking ceremony
- **Mike** – Email SB about groundbreaking ceremony.
- **Mary Dan** – Thank you cards (after getting cards). Look into rock climbing for 11/6; alert police to camping at parks issue; look into BPRC branding (shirts, water bottles, hats, bumper stickers)

Parking Lot Items (to revisit at a later date)

- Logo redesign (Brian Carroll? Riverbend?)
- Redo sign at EP (mentions no alcohol for under 21 but should just say “no alcohol”); add guest book so we know who is coming to the park
- Swim lesson options, Summer Camp 2022 planning
- Mountain biking trails, pump track
- Bugbee Landing - bench refinishing, dock replacement (use \$6k from Bugbee Fund), cleanup around signs, improve campsite, fire ring, add picnic table
- Equipment purchases and plan for sharing (pickleball, volleyball, badminton)
- Continue discussion about fir tree at Denny and whether it needs to be replaced (used as tree lighting in December).
- 5 Year Brainstorm (creating spaces and activities for all ages and genders) and Maintenance Plan - picnic tables, wood treating/replacing at Elizabeth Park, landscaping and repairs schedule, knotweed, skate rink maintenance, etc.
- EP building maintenance - ventilation
- Spring maintenance – bench at Bugbee Landing (concrete sides)
- Facebook – look into paying to boost posts.
- Recreation calendar – not just BPRC events, but other local things
- Raffle for spring cleanup volunteers