

DRAFT Minutes
Bradford P&R Commission Meeting – Bradford Academy Room 22
October 26, 2021 - 7:00pm

Members Present: Skip Barrett, Karen Danforth, Jean Carlan, Michael Wright, Jared Pendak

Members Absent:

Guests Present: Rec Director: Selectboard Liaison: Ryan Lockwood

Meeting called to order at 7:00pm

Minutes from 10/13/21 – Motion to accept by Skip. 2nd by Jean. Approved 5-0.

Financials

<u>Payable to</u>	<u>Amount</u>	<u>For</u>	<u>Status</u>
Swish	tbd	Toilet Paper – 10-7-62-20.00	

Public Comment: none at this time

Motions approved:

Park use forms approved by BPRC: none at this time

Director Report & Discussion

- Basketball clinic registration underway, about half full. Starting to advertise in other local towns.
- Thank you cards almost done.
- Mary Dan to set up at Trunk or Treat (informal survey)
- Mary Dan to do monthly visual inspection of all parks
- 20-30 pairs of skates to get sharpened

Projects

Walter Lee Pavilion:

- Volunteer Day – 11/14, 11am
- Offer coffee, hot chocolate, cider, cookies/snacks?
- Discussion about funding and Byrne Foundation

Budget Discussion

Parks

- Elizabeth Park:
- Boch:
- Denny:
- Memorial Field/Bugbee Landing

Other Business

- Horseshoe location (Mike to bring to SB to put it at EP)

Next Meeting – Tuesday, November 9, 7:00pm.

Adjourned 8:57pm

Minutes respectfully submitted by Karen Danforth, Secretary

Action Items

- **ALL** –
- **Skip** – Connect Mary Dan and Will (ice skates)
- **Karen** - Send approved minutes from last meeting and draft minutes from this meeting to BPRC members and town.
- **Jean** - Add minutes to website, email Volunteer Day friends, look into Zamboni
- **Jared** – Share volunteer day on listserv; Look into Harmony Park instruments, pull together a written piece about Walter Lee
- **Mike** –
- **Mary Dan** – Look into drinks/snacks for volunteer day; post volunteer day on FB; Create a sign for ice skate borrowing, look into a wreath for Denny Park

Parking Lot Items (to revisit at a later date)

- Park use fees discussion (pavilion)
- Logo redesign (Brian Carroll? Riverbend?)
- Swag ideas (water bottles, shirts, baseball caps, winter hats, bumper stickers, magnets)
- Redo sign at EP (mentions no alcohol for under 21 but should just say “no alcohol”), add “use at your own risk” to all signs; add guest book so we know who is coming to the park
- Swim lesson options, Summer Camp 2022 planning
- Mountain biking trails, pump track

- Bugbee Landing - bench refinishing & concrete sides, dock replacement (use \$6k from Bugbee Fund), cleanup around signs, improve campsite, build fire ring, add picnic table, add sign about reserving campsite
- Equipment purchases and plan for sharing (pickleball, volleyball, badminton)
- Continue discussion about fir tree at Denny and whether it needs to be replaced (used as tree lighting in December).
- 5 Year Brainstorm (creating spaces and activities for all ages and genders) and Maintenance Plan – lights at EP (timer), picnic tables, wood treating/replacing at Elizabeth Park, landscaping and repairs schedule, knotweed, skate rink maintenance, etc. (playground mulch needed in 2022)
- EP building maintenance - ventilation
- Facebook – look into paying to boost posts
- Recreation calendar – not just BPRC events, but other local things
- Raffle for spring cleanup volunteers