

**Final Minutes**  
**Bradford P&R Commission Meeting – Bradford Academy Room 22**  
**October 13, 2021 - 7:00pm**

**Members Present:** Skip Barrett, Karen Danforth, Jean Carlan, Michael Wright, Jared Pendak

**Members Absent:**

**Guests Present: Rec Director: Selectboard Liaison: Ryan Lockwood**

Meeting called to order at 7:00pm

**Minutes from 9/28/21** – Motion to accept by Skip. 2<sup>nd</sup> by Jean. Approved 5-0.

**Financials**

<u>Payable to</u>	<u>Amount</u>	<u>For</u>	<u>Status</u>
Amazon	\$184.33	Sandwich Board - #10-7-62-20.02	Approved

**Public Comment:**

**Motions approved:**

**Park use forms approved by BPRC:** none at this time

**Director Report & Discussion**

- Mary Dan to do monthly visual inspection of all parks
- Firepit discussion at Bugbee Landing campsite – revisit in the spring
- Went through ice skates, talked with BES principal about sharpening and cost sharing \$8 per pair at Stateline; will circle back on plan for sharpening
- November - 4 Tuesdays for 3<sup>rd</sup>-5<sup>th</sup> and 3 Thursday for 6<sup>th</sup>-8<sup>th</sup>) Basketball skills clinic at BES w/ Justin Smith for 3<sup>rd</sup>-5<sup>th</sup> and 6<sup>th</sup>-8<sup>th</sup>
- Tennis program idea
- Golf program idea
- Ice skating lessons at EP
- BPRC Flyer – rough draft passed around (Logo/Contact info, park use application info, park locations and descriptions)
- Halloween (set up a table somewhere to hand out candy)

**Projects**

**Walter Lee Pavilion:**

- Excavators are starting this week, area is roped off and everything is ready to go
- Tentative date of Sun, 11/7 - Grand Opening (Meet and greet Mary Dan, put in rink boards, signup volunteers, plan for ramp for rink, food & fun)

- Will need sign for pavilion
- Look into history of Walter Lee and highlight for Grand Opening of pavilion (include special thanks of everyone that contributed – or take out an ad to list them all)

#### **River Walk Trail:**

- Met with School Board and moving along!

#### **ARPA Meeting Recap:**

- Town is working on application process for community to request funding
- Application process will be in place after Town Meeting

#### **Dog Park:**

- Rec Task Force is looking into dog park idea (back of Memorial Field – near water treatment plan); will bring to Selectboard

#### **Parks**

- Elizabeth Park: Timer on parking lot lights is now set to come on at 4pm and go off around 6am; Dan Perry to work on lights in parking lot and near building (willing to help with other electrical needs as needed – timer for lights and doors on EP building with skating season coming up)
- Memorial Field & Bugbee Landing:
- Boch:
- Denny:

#### **Other Business**

- Discussion about cleaning at EP and trash/recycling. Cleaning schedule and time needed to clean, maintain, etc.

**Next Meeting** – Tuesday, October 26, 7:00pm. (2022 Budget discussion)

**Adjourned** 8:32pm

Minutes respectfully submitted by Karen Danforth, Secretary

## Action Items

- **ALL** –
- **Skip** – Look into picnic table building at Riverbend for parks
- **Karen** - Send approved minutes from last meeting and draft minutes from this meeting to BPRC members and town.
- **Jean** - Add minutes to website.
- **Jared** – Look into Harmony Park instruments, pull together a written piece about Walter Lee
- **Mike** –
- **Mary Dan** – Look into horse tire swings; Check with Jennifer about being added to any local charge account (Agway, Oakes)

## Parking Lot Items (to revisit at a later date)

- Park use fees discussion (pavilion)
- Logo redesign (Brian Carroll? Riverbend?)
- Swag ideas (water bottles, shirts, baseball caps, winter hats, bumper stickers, magnets)
- Redo sign at EP (mentions no alcohol for under 21 but should just say “no alcohol”), add “use at your own risk” to all signs; add guest book so we know who is coming to the park
- Swim lesson options, Summer Camp 2022 planning
- Mountain biking trails, pump track
- Bugbee Landing - bench refinishing & concrete sides, dock replacement (use \$6k from Bugbee Fund), cleanup around signs, improve campsite, build fire ring, add picnic table, add sign about reserving campsite
- Equipment purchases and plan for sharing (pickleball, volleyball, badminton)
- Continue discussion about fir tree at Denny and whether it needs to be replaced (used as tree lighting in December).
- 5 Year Brainstorm (creating spaces and activities for all ages and genders) and Maintenance Plan – lights at EP (timer), picnic tables, wood treating/replacing at Elizabeth Park, landscaping and repairs schedule, knotweed, skate rink maintenance, etc.
- EP building maintenance - ventilation
- Facebook – look into paying to boost posts
- Recreation calendar – not just BPRC events, but other local things
- Raffle for spring cleanup volunteers