

Minutes
Bradford P&R Commission Meeting – via Zoom (Ommicron surge)
January 11, 2022 - 7:00pm

Members Present: Jean Carlan, Michael Wright, Jared Pendak

Members Absent: Karen Danforth

Guests Present: Rec Director - Mary Dan Pomeroy, Karen Paquette, Ryan Lockwood
Meeting called to order at 7:00pm

Minutes from 12/14/21 – Motion to accept by Michael. 2nd by Jared. Approved 3-0.

Financials

<u>Payable to</u>	<u>Amount</u>	<u>For</u>	<u>Account</u>	<u>Status</u>
Amazon	\$246.48	Hockey Nets	EquipParks 10-7-62-26.00 (2021)	Pd
Stateline Sports / MDP?	\$120.00	Ice skate sharpening	EquipParks 10-7-62-26.00 (2022)	Pd

Motions approved:

- Jared moved to approve finances as listed above. Michael 2nd. Approved 3-0.
- Jean moved to approve park use application as listed below. Michael 2nd. Approved 3-0.
- Micheal motioned and Jared 2nd for Jean to use \$100 Tractor Supply gift card for needed materials. Approved 3-0.
- Jean motioned, Jared 2nd approval Letter to go out to businesses for dog park specific donations.

Public Comment: none at this time.

Mentions of recent SB activity:

- SB cancelled 2022 summercamp.
- SB declined to reserve \$2000 unspent Bugbee money from state for next year's needed dock replacement.

Park use forms approved by BPRC:

- BES to use Elizabeth's Park for 6 Fridays, noon-2pm, in Jan/Feb - approved by MaryDan

Director Report & Discussion

- Indoor soccer – starts Jan 16 for 6 wks. 3-5 grades, 6-8 grades (need at least 8 kids in each age group), may be cancelled b/c of low numbers
- High School and Adult drop-in basketball – Sundays
- Indoor walking group at BA begins Jan 18
- Discount gym membership partnership with Fairlee Fit – save \$5/month
- Partnering with The Hub for teen skate Jan 22
- Mary Dan to contact All access for more FOBS programmed and also check on extending building hours until 9pm possibly Fri & Sat during skating.
- 1st batch of skates sharpened. BES will pay for other batch.
- Mary Dan asked about review process and 3-month probationary period. Jean to ask SB about process.

Projects

Ice Rink Discussion:

- Ice getting lots of use. Jean managing resurfacing 2-3 times/week.
- Suggestion of adding signs to building entrances that recommend masks.
- Broom, shovel and hose extension needed. Micheal motioned and Jared 2nd for Jean to use \$100 Tractor Supply gift card for needed materials. Approved 3-0.

Survey:

- Survey to be launched mostly online with option to use Survey Monkey as needed.
- Still contribute to Planning survey but not a combined survey since they are mailing out.

Dog Park:

- 30K is target but park could be built in stages with fencing the 1st stage @18K, then 2nd stage with mulch, structures. Possible 3rd stage with water, additional features
- Jean motioned, Jared 2nd approval Letter to go out to businesses for dog park specific donations. Approved 3-0
- Discussion of being mindful of the many requests for donations.
- Silent Auction in spring to coordinate with other events like artisan market
- Michael will create Sharepoint documents with donor list as we did for Pavilion.

Other Business- none

Next Meeting – Tuesday, January 25th, 7:00pm

Adjourned 8:07pm

Minutes respectfully submitted by Jean Carlan,

Action Items

- **Jean** - Send approved minutes from last meeting and draft minutes from this meeting to BPRC members and town.
- **Jean** - Add minutes to website. Ask Jenn for updated expense report and revenue report.
- **Jean** – survey tweak & launch
- **Mike** – Dog Park donation letter, list of businesses
- **Mary Dan** – masking signs at park, meet with All Access

Parking Lot Items (to revisit at a later date)

- Purchase Ideas: Microphone/Speakers for EP, Equipment purchases and plan for sharing (pickleball, volleyball, badminton)
- Rec/Programming Ideas: Mountain biking trails, pump track
- Logo redesign (Brian Carroll? Riverbend?)
- Swag ideas (water bottles, shirts, baseball caps, winter hats, bumper stickers, magnets)
- Redo sign at EP (mentions no alcohol for under 21 but should just say “no alcohol”), add “use at your own risk” to all signs; add guest book so we know who is coming to the park
- Swim lesson options, Summer Camp 2022 planning
- Bugbee Landing - bench refinishing & concrete sides, dock replacement (use \$6k from Bugbee Fund), cleanup around signs, improve campsite, build fire ring, add picnic table, add sign about reserving campsite
- 5 Year Brainstorm (creating spaces and activities for all ages and genders) and Maintenance Plan – lights at EP (timer), picnic tables, wood treating/replacing at Elizabeth Park, landscaping and repairs schedule, knotweed, skate rink, replace broken grill or maintenance, etc. (playground mulch needed in 2022)
- EP building maintenance - ventilation
- Recreation calendar – not just BPRC events, but other local things
- Raffle for spring cleanup volunteers
- Create annual survey for residents
- Note that we have a credit for 18 fence pieces
- NHS students looking for volunteer opportunities – keep this in mind!
- Bench memorial procedures
- How can we connect BPRC and schools better?
- New website – link to BPRC website from Town Website
- Consider wifi at EP