

**Planning Commission Minutes
Tuesday, October 19, 2021**

Members Present: Marcey Carver, Ron Huntington, Ted Unkles (Selectboard Chair), Dan Perry (Selectboard member) and Monique Priestley
Absent: None
Clerk: Marcey Carver
Visitors: Bob Wing (Acting Zoning Administrator), Carole Taylor (Selectboard member), Peep Benjamin (Selectboard member) and Colin Kennedy in person, and Donna Wing on Zoom

Call to Order: Carver opened the meeting at 738p.m.

1. **Changes/Additions:** none.
2. **Public Comment:** Wing asked when the Zoning changes were being presented to the Selectboard. Carver responded that the Planning Commission was still in the process of reviewing the bylaws for changes.
3. **Correspondence:** TRORC contract to Update Town Plan. With corrections, Carver was submitting to the Selectboard at next meeting.
4. **Minutes:** Carver explained that according to VLCT, minutes are required to contain the Commission members who attend, anyone who participates in the meeting and any motions. Additional information is at the discretion of the Board. Carver felt that the identification of members of the Selectboard who are present was beneficial to the public because of the authority Selectboard holds over Planning Commission. Unkles felt that this information was not relevant and disagreed that the presence of a quorum of the Selectboard constituted an unwarned Selectboard meeting. Huntington stated that in the past he did not recall Selectboard members coming to Planning Commission meetings. He asked why they were attending. Taylor stated that she began attending when Tractor Supply started coming to the town because she was interested in seeing it come to town. She wanted to see how the Planning Commission worked through the process. Taylor and Benjamin stated they were attending as taxpayers, not as selectboard members. Neither had attended Planning Commission meetings prior to being Selectboard members.

Motion to approve both sets of minutes without people's roles being mentioned was made by Unkles.

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Huntington stated that in the past he did not recall Selectboard members coming to Planning Commission meetings. He asked why they were attending. Taylor stated that she began attending when Tractor Supply started coming to the town because she was interested in seeing it come to town. She wanted to see how the Planning Commission worked through the process. Taylor and Benjamin stated they were attending as taxpayers, not as selectboard members. Neither had attended Planning Commission meetings prior to being Selectboard members..

Taylor stated that by being at the PC meeting she is more informed to make decisions at a Selectboard meeting. She did not have a problem with being identified as a member of the selectboard, but she wanted it clear that she was attending as a taxpayer.

Priestley stated that this seemed like an email thread which is not allowed, that the Selectboard members should be gathering their information over which they have authority at Selectboard meetings.

Priestley said that she felt that the Planning Commission should inform the Selectboard at a Selectboard meeting.

Unkles **amended his Motion** to approve both sets of minutes (Sept 7 and Sept 21, 2021) as originally submitted (with people's roles indicated).

All voted in favor but Perry who opposed. 4-1.

5. **Town Plan Update:** TRORC contract to Selectboard for signature. Outreach groups to be selected by Planning Commission members.
6. **Gladstone Subdivision Sketch Plan Review:** Rescheduled for November 2, 2021.
7. **Future Meetings:** Nov 2, 16 and December 7.

Carver adjourned the meeting at 8:45pm

Respectfully Submitted,
Marcey Carver
Clerk

Marcey Carver
Signature of Chair

12/7/21
Date of Approval