

SELECTBOARD- TOWN OF BRADFORD
REGULAR MEETING
Meeting Minutes
Thursday, May 11, 2023
6:00 p.m. at the Bradford Fire Station

In Attendance:

Board Members Present: Meroa Benjamin, Dan A. Perry III, Michael Wright, Ryan Lockwood, Nikki Stevens

Others Present: Nancy Jones, Peter Terry, Jean Carlan, Brad Johnston, Jared Pendak, Sarah McKelvey, Colin Kennedy, Tim Cramer, EJ Blondin, Marcey Carver, Alex Nuti-de Biasi, Ted Unkles, Tim Cramer, Emily Shipman (via web), Bob Wing (via web)

Meroa Benjamin, Chair, called the meeting to order at 6:00 p.m.

Additions & Changes to the Agenda:

None.

Public Comment:

Marcey Carver commented that she took in seven kittens from her apartment house in Bradford. She feels there is a major feral cat problem, and she will be setting her have a heart trap to catch the adult cats to have them spade/neutered at her expense. She wanted to let the Selectboard know in case there are complaints from residents in Town.

Marcey Carver made the Selectboard aware that the planning commission will be holding a presentation on village designation at their next meeting on May 16, 2023.

Mike Wright made the Selectboard aware that the gym tarp has arrived at the BA building, and he will be putting the rack together.

Website Presentation:

The website committee gave a presentation on the research they have done on website companies and would like to recommend the Town contract with Revize.

Highway- Paving Bids:

The Selectboard received paving bids from the following that Meroa Benjamin read out loud at the meeting:

Blaktop: Goshen Project: \$79.68 per ton 6,440 tons
 South Road Project: \$80.37 per ton 2,800 tons

Pike Industries: Goshen Project: \$82.50 per ton 6,400 tons
 South Road Project: \$82.50 per ton 2800 tons

Hutchins: Goshen Project: \$82.37 per ton 6,400 tons
 South Road Project: \$82.37 per ton 2,800 tons

Mike Wright made a motion to forward the bids to the highway foreman and two road commissioners to review and award the paving bids for Goshen and South Road projects.
MOTION PASSED, UNANIMOUSLY.

Hazard Mitigation Plan RFP:

The State will kick in more money if we have a hazard mitigation plan. Work with Two Rivers to complete the hazard mitigation plan.

Dan Perry made a motion to accept Two Rivers RFP for the hazard mitigation plan that will be paid with grant funds.

MOTION PASSED, UNANIMOUSLY.

State Annual Financial Plan:

Michael Wright made a motion to approve the state highway 2023 annual highway financial plan.

MOTION PASSED, UNANIMOUSLY.

State Town Road and Bridge Standards:

Dan Perry made a motion to approve the town road and bridge standards.

MOTION PASSED, UNANIMOUSLY.

Purchasing Order Policy:

Dan Perry made a motion to approve the purchase policy as presented.

MOTION PASSED, UNANIMOUSLY.

Jean Carlan suggested that the town budget balances get online eventually.

Planning Commission-Rules of Procedure:

Nikki Stevens made a motion to approve the Planning Commission's rules of procedure as submitted.

MOTION PASSED, 3 VOTES IN THE AFFIRMATIVE (MICHAEL WRIGHT, NIKKI STEVENS, RYAN LOCKWOOD), 2 VOTES OPPOSED (MEROA BENJAMIN AND DAN PERRY).

Appointment- Membership Applications:

Dan Perry made a motion to appoint Colin Kennedy to the planning commission.

MOTION PASSED, 4 IN THE AFFIRMATIVE, 1 VOTE OPPOSED (MEROA BENJAMIN).

Dan Perry made a motion to nominate Ted Unkles as the Connecticut River Joint Commission town liaison.

MOTION PASSED, UNANIMOUSLY.

External Auditor- Terms and Objectives Letter:

Mike Wright made a motion to accept the auditing scope and objectives letter as presented with Sullivan, Powers & Company.

MOTION PASSED, UNANIMOUSLY.

Liquor Licenses:

Mike Wright made a motion to approve the Hungry Bears, first class, third class and outside consumption permit.

MOTION PASSED, UNANIMOUSLY.

Ryan Lockwood made a motion to approve Bliss Stores, tobacco license, second class and substitute tobacco license.

MOTION PASSED, UNANIMOUSLY

Mike Wright made a motion to approve Family Dollars second class license.

MOTION PASSED, UNANIMOUSLY.

Nikki Stevens made a motion to approve the special liquor license for Frost Beer Works to hold an event at Farmway on June 17, 2023.

MOTION PASSED, UNANIMOUSLY.

It was noted that the Alcohol Ordinance states no alcohol outside and needs to be updated.

Walter Lee Committee- Recommendation:

Tabled until next meeting after the Trustees of Public Funds look over the requests.

Bugbee Landing Dock:

Ryan Lockwood made a motion to approve applying for the Fish and Wildlife grant to replace the dock at Bugbee Landing up to \$15,000. The grant will reimburse up to 75% of the total cost of the project.

MOTION PASSED, UNANIMOUSLY

Ryan Lockwood purchase of an aluminum dock not to exceed \$15,000 in conjunction with the grant from fish and wildlife.

MOTION PASSED, UNANIMOUSLY.

ARPA Funds:

Ryan Lockwood made a motion to award the Bradford Public Library \$20,000 for the installation and air handling at the library using ARPA funds.

MOTION PASSED, UNANIMOUSLY.

Junk Ordinance Complaint:

Michael Wright made a motion to send a junk ordinance letter to the property owner at 281 Goshen Road East.

MOTION PASSED, UNANIMOUSLY.

Public Assembly Permit:

Dan Perry made a motion to approve the public assembly permit for the Bradford Elementary Rockfest concert on June 1, 2023.

MOTION PASSED, UNANIMOUSLY.

Purchase Order Requests:

Michal Wright made a motion to approve the purchase of new battery-operated weed whacker from the Tool Barn in the amount of \$299.00.

MOTION PASSED, UNANIMOUSLY.

Michael Wright made a motion to approve the purchase of stain for the play structure, gazebo, 4 picnic tables, brushes, and brown paint for picnic tables from Oakes in the amount of \$775.20 to come out of the parks and recreation repairs and maintenance line.

MOTION PASSED, UNANIMOUSLY.

Nikki Stevens made a motion to approve the purchase of panels from Farmway in the amount of \$2,480.00 and fasteners from Oakes in the amount of \$100.00 to come out of the BRPC Capital Fund.

MOTION PASSED, UNANIMOUSLY.

Nikki Stevens made a motion to approve the purchase of a corner post, end post, and line post from Farmway in the amount of \$300.00 to come out of the parks and recreation repairs and maintenance line.

MOTION PASSED, UNANIMOUSLY.

Michael Wright made a motion to approve the purchase of a shade tree with delivery fee from Northern Nurseries in the amount of \$634.00, purchase of stakes, and mesh from Oakes in the amount of \$127.95 to come out of the BPRC fundraising/donations.

MOTION PASSED, UNANIMOUSLY.

Nikki Stevens made a motion to approve the Conservation Commission purchase 2024 calendars in the amount of \$2,133.00 including shipping.

MOTION PASSED, UNANIMOUSLY.

Rick Evans made the Selectboard aware he will be hosting composting workshop. Miscellaneous grant that offers participants to pay for half of the price of a compost bin. Set up with CVSWMD.

Michael Wright made a motion to approve Conservation Commission put out a \$1,000 scholarship from the Friends of Wrights Mountain, deadline is May 19, 2023.

MOTION PASSED, UNANIMOUSLY.

Minutes:

Michael Wright made a motion to approve the minutes of April 27, 2023.

MOTION PASSED, UNANIMOUSLY.

Orders:

Dan Perry made a motion to approve the orders of 5/12/23 in the amount of \$67,794.60

MOTION PASSED, UNANIMOUSLY.

Michael Wright made a motion to approve a training request for Marcey Carver for how to enhance village centers in Strafford in the amount of \$25.00.
MOTION PASSED, UNANIMOUSLY.

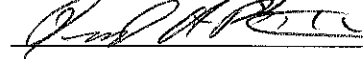
Other Business:

Ryan Lockwood made a motion to approve the BA use application for Laura Shrewsbury on May 18th to use the auditorium.
MOTION PASSED, UNANIMOUSLY.

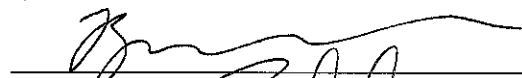
The Selectboard adjourned at 8:58 p.m.



Meroa Benjamin, Chair



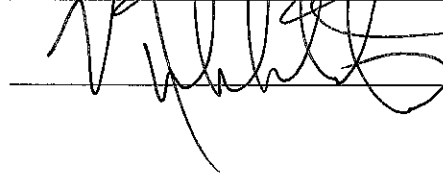
Daniel A. Perry III, Vice Chair



Ryan Lockwood



Michael Wright



Nikki Stevens