

In attendance: Jean Carlan, Keith Pendak, Ryan Lockwood, Kerry Pendak, Molly Morin

Called to order at 6:00

Public Comment - no

Review of Minutes - approved

No Additions/Changes to the agenda

Finances

Grant Update

The Select board approved us moving forward with the 3 skatepark grants and the SinNic! grant. Jennifer Grossi will work on SingNic! grant.

Jean will submit the Byrne Foundation grant tomorrow, Molly will draft a cover letter. VOREC is not open yet, The Skate Perk Project (TSP) contact recommended holding off until winter when the organization is better able to receive the request.

Private donations are coming in already. Jean speculated they are generated by the valley news article.

Capital Improvement Plan (CIP)

The planning commission asked for a capital improvement plan for Parks and Rec. We are being asked to plan for maintenance of our parks and we will need to consider repairs to EP structures, bathroom building, other long term maintenance needs. Jean shared the sharepoint spreadsheet of upcoming needs. The committee feels that we are in need of some direction and working with limited resources with the absence of a parks and rec director. The committee will rough out a 10 year plan that includes both new projects and regular maintenance and improvement.

Rec Director job description

Mike Wright suggested that the Parks and Rec director job position be changed from half time to full time. The committee reviewed the jobs description and made comments. The commission agrees that the items in the description largely meet our needs, but that the description is too unwieldy, includes items that we do not yet have in place and is difficult to understand. We would like to encourage the

VRPA Membership Conference Attendance

Jean will not be pursuing funding for this conference as her schedule will not allow her to attend.

Meeting adjourned at 7:02